



Sovereign House - Hackney (3494)

Tel: 020 8533 9500 Fax: 020 8986 8988

Companies-track your application on-line.

1. Go to **www.maras.co.uk**.
2. **Select** application tracker.
3. Provide the **enquiry number** where indicated (obtainable from your letting agent).
4. Enter the access code of **3494** and click on the search button.
5. Select **your record** for the progress of the application.

Property Rental Address:

| | | |
|-----------------------|---------------|--------|
| Total Monthly Rent: £ | Tenancy Term: | Months |
|-----------------------|---------------|--------|

Is the Company a prospective Tenant or Guarantor* (please tick)

*If a guarantor, please provide the Maras Reference Number

MARAS reference number:-

*If a guarantor, please also provide the applicant(s) they are acting for

Names of applicants:-

Company Details

Full Company Name:

Company Registration number if Limited:

Approximate Date of formation

Current Address:

Post Code:

To avoid unnecessary delay, please print and complete in full in a dark colour.

Tel:

Period at address:

Owner

Commercial Tenant

Other (Please advise)

Has the company any adverse credit history? Yes No If yes please detail on separate sheet.

If the company is a subsidiary, please provide details of the holding company

Name of Holding Company:

Address:

Post Code:

Tel:

Managing Agent or Landlord of currently occupied property

Name of Agent/Landlord:

Address:

Post Code:

Tel (day):

Tel (eve):

Fax:

Previous trading addresses over the last three years

Please provide previous addresses and dates of occupation, attaching a separate sheet if necessary

Address:

Period at address:

Accountant/Auditor Please authorise your accountant/auditor to provide a reference

Practice name:

Contact:

Address:

Post Code:

Tel:

Fax:

Solicitor *Practice Name:* _____ *Contact:* _____
Address: _____ *Post Code:* _____
Tel: _____ *Fax:* _____

Bank/Building Society Details
 Current Account Only *Name of Bank/Building Society:* _____
Address: _____ *Post Code* _____
Account Number: _____ *Sort Code:* _____
Account Name: _____ *Tel:* _____

Proprietor, Partners or Directors Details *Name:* _____
Address: _____ *Tel:* _____

Name: _____
Address: _____ *Tel:* _____

Trade Reference *Trade Reference name:* _____

Address: _____

Post code: _____ *Tel:* _____

Proposed occupier & general information *Full names of proposed occupier:* _____

Position in company: _____ *Marital status:* _____

Smokers/non smokers _____ *Ages of children:* _____

Nationality: _____ *Details of any pets* _____

Utilities to be paid by occupier or company? _____

Declaration
 Once the application form has been fully completed, please submit to your agent

I confirm that the supplied information is to the best of my knowledge and belief, true, and may be verified. DATA PROTECTION ACT: information provided by you on this form may be verified and held by Managing Agents Reference Assistance Services Limited in its computer records. I confirm that the progress of this application may be made available to agents, landlords and co-applicants. I also hereby authorise the above named Bank or Building Society to respond to status enquiries made in respect of this application. MARAS may search the file of a credit reference agency. Any information obtained/compiled by Managing Agents Reference Assistance Services Limited may be passed on to Agents and Landlords.

Signed for and on behalf of the company: _____

Position held: _____ *Date:* _____
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